Graduate Assembly
Executive Board Meeting
November 3, 2014
1:00pm - 3:00pm

Agenda
john, arturo, iman, chris, lyndsey, gill, jane flegal, amber, alex, mj antony and sanaz by phone

1) Announcements
   a) students of color conference is fri-sun, one person dropped and we want to fill that position
   b) tonight is external affairs event, long walk to ballot box
   c) tomorrow is political party
   d) antony-ES committee is hosting first sustainability happy hour tomorrow from 6-7pm at free house

2) Review/record items approved over email
   a) QTAP Halloween alcohol request
   b) larger crowd, so larger amount approved

3) Alcohol requests
   a) none

4) Grad Council Reps [Jane]
   a) their meeting is at 2pm today
   b) Kim has asked to step down because she has time conflicts
   c) grad council created a subcommittee for prof. dev.
      i) last spring they added an advisory committee based on GA’s recommendation
      ii) The dean was more involved with it, but she hasn’t been to meetings so they haven’t had an update on it yet
      iii) committee also for post docs
      iv) we want it to be prof. dev for both people wanting academia and outside
      v) jane will bring this up at their meeting today
   d) their sept. meeting was canceled
      i) so last time they approved minutes from may
   e) most of what they do is departmental review processes
   f) A rep from grad div spoke to them about potential concerns to grad students
      i. non state residential tuition, variability in funding packages across campuses, how gsi and gsr salaries are calculated
      ii. some of those are determined on the state level, which can have negative effects b/c the cost of living is higher for some places
      iii. also thinking about state of environment when not enough gsis to match popular undergrad classes
      iv. grad div. can approve slots for each department but money doesn’t necessarily correspond
v. balance between more GSIs and supporting students already there

5) Advocacy Agenda [update from Sanaz]
   a) sanaz met with committee for 2nd time
   b) pcs had put together doc about what they have been doing
   c) one of delegates on committee restructured it
   d) they came up with a good report for sexual violence, so they might want to do ones for
      the other topics as well
   e) They will get names of delegates that want to be in the subgroups
   f) document would provide understanding of what GA is representing
   g) maybe need roles/responsibilities for committee members
   h) diversity town hall next week on the 12th, good place to get names
   i) iman would be willing to take on coordination of diversity efforts
   j) today was an informal working group, not a committee
   k) not a clear understanding of how to structure the group meetings

6) Sexual Violence-related updates:
   a) Jane Pomeroy-traveling with President’s task force on sexual violence, so not here
   b) Amber Piatt
   c) Gill Gualtieri
      i) not necessarily a complete understanding, but some info.
      ii) Gill’s research and position at the Tang Center connects her to the issue, not as
          much her position at the GA
      iii) the group today was trying to figure out everything that was occurring on campus
           already so they know how the GA can be most effective
      iv) Jane and Gill work in the same office in Tang on Title IX stuff
           1) policy, education, and response are focus of Title IX stuff
           2) Gill works on prevention education
      v) Gill also works with admin, so shes with those conversations
      vi) there are legal obligations if survivors reach out to you so if we open a channel for
          people to contact GA then we need to know the obligations about it
      vii) new website will make our advocacy agenda items more evident
      viii) GA needs to decide which resources they have faith in and want to recommend
      ix) this is a very media charged issue so we need to be
          very careful about what we put out
          x) ASUC has a commission to deal with the issue
          xi) maybe we should have a training around this
      d) Ina Kelleher
         i) GWP has worked on individual basis with students in departments
         ii) conversations about appropriate relationships between mentors and mentees
         iii) ex. in music dept, she helped them form a committee about grad students
              dealing with sexual harassment
         iv) she sits on committee for equity and inclusion
             1) they want to work with ASUC and GA as support
             vi) shes also in dialogue with restorative justice center
      e) GA needs staff training too
      f) If we have a grad student advocate they would need to know about this stuff too

7) GA Website [update from John]
   a) comparing style 1 and style 2
   b) style 2 colors we like more
c) style 2 has retained color in picture
d) it kinda looks like the berkeley website
e) we want people to recognize that its affiliated with berkeley
f) campus is trying to add more secondary colors
g) iman likes 2 more but it needs improvement
h) iman likes pictures better than solid colors
i) need to be sure that there are clear links
j) maybe calendar should have what events are occurring each day
k) people should try to put comments on the styles
l) white is maybe too bright, or maybe just layout
m) john will email them tonight with some comments
n) maybe add a sidebar/navigation pane

8) Job search approval
   a) GA Photographer
      i) rationale for position: want it for the website
      ii) previous hours estimate wasn’t super thought out
      iii) don’t want to hire a freelance person because they think it will be more expensive overall
      iv) Want one person to manage visual identity of GA
      v) Erin Coghlan is interested in the position
      vi) They wouldn’t go to the entirety of all events
      vii) they would need to coordinate with the PCs to make sure they are getting the main shots
      viii) they would go to events and photograph them, organize all existing images, and coordinate with graphic designer
      ix) the photographer role is more important
      x) the graphic designer can be an undergrad
      xi) but do we need it as a regular position?
        1) lyndsey thinks we need this more than anything else
        2) definitely need it while getting website ready
        3) PCs never are able to get someone to be a photographer at their events so it would be easier if one person could do it for everyone
        4) it would be a lot less to handle if we didn’t have to contract them out
      xii) maybe we should have it as 2 people because there are so many events
      xiii) this makes branding a large branch of the GA
      xiv) this should be a position for the rest of this year and then reevaluate at the end of the year
      xv) john moves to approve
          1) iman seconds
          2) approved

9) Non-GA People in Anthony Hall Official Policy
   a) past policy was that no non-ga people could hang out here
      i) restrooms not public use
      ii) in past, even grad students couldn’t use restroom
      iii) but policy in past was that grad students could study in the space but only a couple people only knew/took advantage of it
   b) space use policy is up to each excomm
   c) in the past, there were some major theft
d) there was also distrust with staff
e) have been very particular about who we give keycard access to
f) dont want the business office to have to keep an eye on a bunch of people at one time

g) but the space does feel kind of exclusionary for a body that is supposed to be open
h) we just want something in writing so that it is clear/consistent
i) technically undergrads help pay fee that funds the space
j) iman thinks that closed door policy makes the space feel safer
k) hard to know whether people are supposed to be here
l) maybe we should remind people that stephens hall lounge is right next door
m) next year there will be open space
n) it might be more acceptable during certain hours, but not during an event
o) some PCs have study sessions where people from a community can come and work
p) functional impact of policy will really only be on like 5 people
q) we ask people to leave when the BO leaves
r) dont get alot of unique users for studying
s) people cant use computers
t) mj and alex can draft something for our operating policies
u) some stuff conflicts: we’re not inclusive, but safety concerns
v) maybe we could have a sign in sheet for anyone that works in the space
w) have to show ID too
x) could say its at discretion of business office
y) area is back by the fireplace only

10) Exec Assist Interviews [update from Katie]
   a) katie, alex, and mj interviewed 2 people

11) SAGE letter follow-up [Iman and Erin]
   a) they have a working draft

12) November Delegates meeting
   a) john will confirm with dean
   b) people should email mj and katie with slide decks
   c) arturo will look into funding guide
   d) 100 delegates
   e) maybe greek food
   f) alot of time for announcements
   g) can talk about ucpd involvement at next eb meeting

13) Upcoming meetings with administrators
   a) Grad Dean (10/29) report back
      i) grad div is on board with prof dev website
      ii) john is connecting them with aaron (chair of our pd committee)
   b) Kelsey Finn (10/31) [report back]
   c) Janet Napolitano (11/5)
      i) she invited all the presidents to talk about the future of the UC system
      ii) probably about tuition increases, but not sure
   d) Chancellor Dirks (11/14)
      i) week from friday
      ii) send john agenda items by this friday

14) Invite GA committee rep to Exec Board (if needed)
   a) let John know if there is anyone we want to invite

15) Review action items
a) mj and alex will draft op stuff
b) iman will work on committee