Graduate Assembly
Executive Board Meeting
May 11, 2015
1:00pm-3:00pm

Agenda

1) Announcements
   a) Arturo was at the UC National Summit on undocumented students at UCOP/Oakland Marriott
      i) full of a lot of emotions/people from all over the UC’s
      ii) students were very
      iii) President Napolitano came in, was scared off, then came back
      iv) very student-focused conversations;
      v) ultimately, gave Janet a list of recommendations for providing equity to students across all UCs; with respect to larger student body
      vi) lot of good networking with people working in interesting places
      vii) Harry LeGrande was also present
   b) Iman’s Dept is holding a diversity townhall
      i) in response to an angry email sent by her about the recent hiring of 2 white men
   c) GA Advisor Interview Dates
      i) John co-chairing with Becca; interviews this week
      ii) Campus dates:
         1) June 8
         2) June 10
         3) June 22
         4) June 24 (if 4th candidate)
      iii) It may be possible to skype/call in as well.

2) Review/record items approved over email

3) Alcohol requests
   a) GA Leadership Alumni (GALA) Reception
      i) John Ready
      ii) 40 people expected, $150 dollars
      iii) May 14
      iv) Anthony Hall
      v) Approved by consensus
      vi) Allocated $18,780 out of this fund
      vii) Don’t always spend all of it; but get pretty close

4) PSA expenditures/policies [Sanaz]
   a) Suggested addition: if asked, be prepared to provide comparable quotes
   b) Open to setting a limit, but hard not knowing what the PSAs will be used for
c) Could announce: subject to Exec

d) Policy?
  i) If over $500, have to come to Arturo and ask if it’s okay. No matter what the expense.
  ii) Need to make that more clear

e) Suggestion: For everything above $500, provide quotes from comparable Officers and Staff should continue to try to meet the guidelines set for other student groups: $8 / student, $1 / other attendees.

f) Maybe someone can create a flow chart for planning events:
  i) If alcohol, need alcohol permit, etc.

5) GSC Paypal acct Update [Arturo]
   a) PayPal now needs:
      i) SS #
      ii) Bank statement from ASUC
   b) Arturo will call them again to ask about what this will mean / the best course of action moving forward.

   c) $30k transaction from 2013:
      i) Lincoln checked our bank account statements on our end to see if there was a matching deposit for the $30k check that was made out to Kate Williams from PayPal
      ii) We need to ask PayPal for an image of the check to see where it was cashed / who cashed it

6) Delivery of New Anthony Hall Furniture [John]
   a) John requested that they put the furniture in the meeting space; store for the remainder of summer.
   b) May 29/June 1, they will move things in here
   c) Front desk will be replaced, everything else will be stored in the meeting space.

7) May Delegates Meeting Debrief
   a) Feedback: never try to have important business at May meeting. It is the least-attended meeting historically.
   b) Going forward: put business earlier in the meeting.
   c) Sanaz: this year, narrative we served the delegates was that we are all on the same page and that we serve the delegates. For a long time, PD have had a different view of what the GA serves vs the Exec Board.
      i) Need to ask delegates what they view as what the GA is here to do
      ii) Beginning of year pre-meeting survey of delegates for unbiased opinions?
      iii) Maybe IVP can have these conversations when start to train delegates:
         1) What is your worth? Why do we value your presence?
         2) Some people don’t know why their seat really matters. I don’t think we do a great job explaining to them.
         3) I don’t think we do a good job of valuing their time. Meetings should go no longer than 3 hours.
         4) Maybe if we met twice a month, but for shorter periods of time?
         5) Or an optional attendance for the announcement section? Maybe having all those things happen beforehand? That way, give people the option of whether or not to attend that.
            a) Maybe ranking the announcements?
d) What happened to Mariko Peggs; on one of the athletic boards. She tried to make a comment; took us 20 minutes to get back to her. Let procedure get in the way; she couldn’t object / continue discussion because procedure dictated that we move to a vote.

Actually, it was a discussion around tabling:

i) Someone had made a motion to table the discussion, but Mariko (and some others) still had things to say, so they wanted to say something, but bureaucracy came into play and required a vote on the motion before continued discussion.

8) PD hiring committees

a) Would anyone on Exec Board be interested in sitting on them?

i) Sanaz and Lyndsey will be sitting in on all of them

ii) If two delegates voting, should only be 1 exec board member voting

iii) At least 2 delegates, 1 exec board member, 1 PD; 50% must be delegates; if add anyone else, must also add another delegate.

iv) Have to interview at least 3 candidates

v) Make sure we’re following the bylaws throughout this process

vi) Arturo would like to be on TBG, GMORR, GMSP

9) Operational Policies re: BO Staff Costs/ (pay to LEAD Center) [John]

a) Joan Iva drafted revision to the Business Office Student Employees section of the bylaws about the GA paying $20,000 to the ASUC/SU: [Link]

b) Moved to approve, seconded, approved.

c) Will amend the document and post online the newest version

10) GA Leadership Alumni (GALA) Reception

a) Thursday, May 14

b) 6:00pm-8:00pm

c) Alumni attendees:

i) Nancy Skinner, former Assemblymember, former GA Coordinator

ii) Josh Daniels, current Berkeley school board member

iii) Collett Pat (sp?), Chair of the Grad Assembly in 1990-91/ she is currently an Assistant Dean in L&S on campus

iv) Max Gee

v) Miguel Daal

vi) Alberto Ortega

vii) Chancellor Birgeneau?

11) GA/ASUC/CSF Budget letter

a) not done yet

b) Asked for it on May 1

c) Met with Pavan, Joy Chen, a bunch of other CSF people; had a draft going;

d) John will follow up and try to push on that.

e) Past letter asked for campus to rearrange their allocation system for the Student Services Fee; and it went through

12) Budget

a) Plan for approval

i) Needs to be approved and sent to Business & Finance

ii) Procedure: we meet next week, that would give us a week to announce and get feedback from anyone; everyone who is interested would know when we are meeting and could attend.
iii) Meeting:
   1) Wednesday 5/20: 2:00pm

13) Hiring Committee for Office Manager
   a) May, MJ, Joan Iva
   b) John Earl Dio will be the next Office Manager
   c) MJ will be meeting with him soon to go over feedback for the year

14) Upcoming meetings with administrators
   a) Janet Napolitano (5/4) [report back]
      i) Presidents’ meeting
      ii) John went through the Happiness and Wellness Report with her.
      iii) Conversation moved towards jobs; she was interested in Arts & Humanities
      iv) She asked, “integrative biology: if going to SB; coming into grad school; can I see the job outcomes? Can I see how many people went on to get jobs/ how many people went on to academia?” No, not unless it’s really good and the departments are actively pushing out that data. Otherwise, no.
         1) She tasked her staff with looking into this issue.
         2) GSA has that data.
   b) Dean of Students (5/8) [report back]
      i) Discussed the possibility of the Dean of Students being more involved in NGSO:
         1) Maybe the Dean of Students should also say hello during NGSO?
         2) Maybe he can also be involved by contributing money to it
         3) Would be beneficial to involve student affairs (the Dean of Students in particular)
      ii) Sexual Assault Training
         1) Discussion about making sexual assault training mandatory for all grad students?
         2) Fiona ready to go on that, just waiting for Central Campus to figure out logistics around it.
   c) Provost meeting [report back]
      i) Sanaz met with him.
      ii) Takeaway for Exec Board for next year: this provost loves data that is vignette-based.
      iii) Short one-pagers that are story-based; numbers are not the best way to go about it.
      iv) Went over Happiness report / new student survey; he loved them.
      v) Asked who the incoming would be; let him know that they would meet with him when they started.
   d) Chancellor (5/13)
      i) Wednesday; 30 min meeting; 4:00pm-4:30pm
      ii) If anyone has any agenda items, send to John
         1) Grad students of color
      iii) Already discussed:
         1) Happiness Report
   e) Grad Dean (5/22)

15) Review action items in Trello

notes from last meeting:
https://docs.google.com/document/d/1I-WzJleJeVFnF43P_nVFKi6nzJrAumOvlBgnfzObJ8/edit